





PARTNERS AND TRAINING PROVIDERS



These courses are aimed at both technical and non technical audiences.

They range from basic E & P overviews to advanced reservoir modelling. They can also be tailor made to suit the client's requirements

TRAINING AND DEVELOPMENT

Introduction

We will develop a tailored programme of training and development activities to meet identified needs across your organisation thereby ensuring effective use of your training budget and your peoples' time.

Why use SyntexAcad Training and Development?

- * We provide experts in the subjects being trained, ensuring the trainer really knows what they are talking about
- * Effective training will result in improved motivation, performance and staff retention in your organisation
- * People can apply their learning immediately to their working environment - so you see an immediate improvement in performance
- * We ensure that the required skills are embedded within your organisation so you do not need to rely on our continuing presence.

What we can offer

- * A wide range of training and development options
- * Programmes which are completely tailored to meet your needs offering relevant, high quality and tailored solutions
- * Flexibility - whether you would like a programme of different training courses or if you have an individual training need we will be able to meet your requirements.

How we can help

- * Training needs analysis either for your team or across your organisation
- * Reviewing all the options available to you and helping you to select the right one for your requirements
- * Delivery of programmes as agreed
- * Evaluation of the effect of the training at all levels within your organisation.



SAFETY, RELIABILITY & INTEGRITY ENGINEERING

CODE	COURSE
0154.	Process, Chemical & Safety Engineering
0155.	Asset Integrity Management for Engineers
0156.	Inspection & Verification Professional
0157.	Facilities Management
0158.	NDT & Corrosion Specialist
0159.	Fire & Explosion Engineering
0160.	Reliability Centred-Maintenance
0161.	Risk Based Inspection for Asset Integrity
0162.	Failure Mode & Effects Analysis FMEA

Courses in this category will provide the candidate with a comprehensive review of the various aspects of engineered safety, process and mechanical integrity of oil and gas assets including their maintenance.

COURSE DURATIONS	LOCATION
5 days	U.S.A, United Kingdom and Nigeria

PETROLEUM ENGINEERING

These courses are aimed at both technical and non technical audiences.

They range from basic E & P overviews to advanced reservoir modelling. They can also be tailor made to suit the client's requirements

CODE	COURSE
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E&P OVERVIEW

0139.	E&P Overview
0140.	Introduction to exploration and production E&P for technical support staff
0141.	Introduction to drilling
0142.	Well management
0143.	Well Interventions
0144.	Introduction to completion design
0145.	Completion installation
0146.	Tubing stress analysis
0147.	Well Awareness
0148.	Well interventions
0149.	Drilling for petroleum engineers
0150.	Integrated well planning & drilling operations

COACHING

0151.	Asset Value Assurance (AVA™) reviews
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MASTER CLASS

0152.	Heavy oil development
0153.	Carbon capture and storage

COURSE DURATIONS	LOCATION
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1-10days	U.S.A, United Kingdom and Nigeria
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PETROLEUM ENGINEERING

CODE

COURSE

EARLY DEVELOPMENT

0117.	Graduate foundation training
0118.	Foundation training for mature hires Reservoir
0119.	Basic geoscience
0120.	Geophysics
0121.	Petrophysics
0122.	Core description
0123.	Production geology
0124.	Fractured Reservoir Characterisation
0125.	Geology for Drillers
0126.	Reservoir engineering
0127.	Introduction to horizontal well performance
0128.	Well testing
0129.	Fractured reservoir engineering
0130.	Prospect evaluation

BUSINESS & RISK

0131.	Strategy & Performance Management
0132.	Petroleum economics
0133.	Advanced petroleum economics
0134.	Risk analysis
0135.	E&P business simulation
0136.	Petroleum risk and portfolio management
0137.	E & P business simulation (team work event)
0138.	Effective Reserves Valuation and Reporting

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QUALITY, HEALTH, SAFETY & ENVIRONMENT

CODE

COURSE

0106.	Security & Crisis Management
0107.	Human Factors Integration
0108.	Regulatory Compliance
0109.	Global Best Practices & CSR

COURSE DURATIONS

LOCATION

1-5days

United Kingdom & Nigeria

PROJECT MANAGEMENT

CODE

COURSE

0110.	Effective Project Management Workshop
0111.	Effective Project Planning Workshop
0112.	Introduction to Project Management
0113.	Effective Project Risk Management Workshop
0114.	Effective Business Change Workshop
0115.	Effective Project Board Workshop
0116.	Project Management Through Blended learning

COURSE DURATIONS

LOCATION

1-5days

U.S.A, United Kingdom and Nigeria

Projects are delivered by people and not by finance, materials and techniques. The ability of teams to deliver on a project hinges on their capacity, capability and willingness to work with each other.

These courses are designed to equip candidates with the skill to source, organise and manage human and material resources in



QUALITY, HEALTH, SAFETY & ENVIRONMENT

CODE	COURSE
077.	Business Continuity Management BS 25999
078.	Change Management in the Oil Industry
079.	Business Process Re-engineering
080.	Introduction to HSE I & II OSHAS 18001
081.	Structured Problem Solving
082.	Statistical Process Control
083.	Customer Focus Using QFD
084.	Advanced Auditing Skills
085.	Process Auditing
086.	Introduction to ISO 9001:2000
087.	Implementing ISO 9001:2000
088.	Auditing to ISO 9001:2000
089.	Internal Auditor ISO 9001:2000
090.	Auditor/Lead Auditor - ISO 9001:2000
091.	Information Security Management IEC 27001
092.	Introduction to Environmental Management
093.	Advanced EMS Auditor ISO 14001
094.	IOSH Working Safely (accredited course)
095.	IOSH Safety for Senior Executives
096.	IOSH Managing Safely (accredited course)
097.	HSE Management of Contractors
098.	HSE Incident Investigation / Root Cause Analysis
099.	OHSAS 18001 - Internal Auditor
0100.	HSE Hazard Identification & Risk Assessment
0101.	Fire Safety: Operations and Management
0102.	Working with Hazardous Substances
0103.	Hazardous Substances Risk Assessment
0104.	Developing Safety Leaders
0105.	Safe Working at Height

These courses are designed to provide both an overview and in depth knowledge of QHSE tools, processes, regimes and strategies that are used to ensure proper regulation and compliance within the industry.

OIL & GAS BUSINESS MANAGEMENT

The courses have all been developed in direct response to market demand, and are often designed to open up problematic "black box" issues in the industry.

The knowledge gained from these courses by participants are such that they enable them help improve their companies business performance. These courses are designed to be memorable interactive experiences, where participants relish being able to benchmark their personal experiences, sample different company cultures and make new industry contacts.

CODE	COURSE
057.	Negotiating Oil & Gas Contracts
058.	Exploration & Production Accounting (3 levels)
059.	Petroleum Project Economics & Risk Mgt
060.	International Management Skills
061.	International Business Communication Skills
062.	Contracts Strategy & Management
063.	Essential Project Management Skills
064.	First time leadership & supervision
065.	Oil & Gas Supply Chain Management
066.	Procurement & Purchasing (Up & Downstream)
067.	International Team Management
068.	Performance Management & Appraisal
069.	Business Skills Workshop for Developing Managers
070.	High Impact Presentation Skills
071.	Oil & Gas Industry Fundamentals
072.	Oil & Gas Contracts and Negotiation
073.	Portfolio Management of Oil & Gas Assets
074.	Oil & Gas Project Finance
075.	Introduction to SAGE Accounting Tools
076.	Corporate Valuation Techniques

COURSE DURATIONS LOCATION

1-5days

U.S.A, United Kingdom and Nigeria



SPECIALIST FINANCIAL & ENERGY TRAINING

CODE	COURSE
41.	Mastering Global LNG
042.	Mastering Oil & Gas Commercial Contracts
043.	Oil & Gas Project Finance
044.	Mastering Renewable & Alternative Energies
045.	Essentials in Oil & Gas Industry
046.	School of Energy
047.	Energy Markets & Derivatives
048.	School of Mergers & Acquisitions
049.	School of Investment Management & Private Equity
050.	School of Risk Management
051.	Fundamentals of Risk Management
052.	Asset & Liability Management
053.	Mastering Infrastructure Project Finance
054.	Mastering Project Finance Documentation
055.	School of Corporate Finance
056.	Cash Flow Analysis & Forecasting Techniques

These course are intensive technical training programmes designed to help participants succeed by providing them with the right tools to make sound business decisions In times of extreme turbulence, you need to make the right decisions, you need to work with partners who offer a riskfree option and you want to get the results you desire.

These courses will allow you identify the right investment strategies and options and take advantage of them.

COURSE DURATIONS	LOCATION
1-5days	U.S.A, United Kingdom and Nigeria

PLANT, PROCESS & MARINE OPERATIONS

Courses within this category are designed to train and equip technicians with the skills to maintain and repair mechanical, marine and electrical systems and machinery for the oil and gas industry.

CODE	COURSE
018.	Emergency Response OIM OPITO Assessment
019.	Introduction to CRO Emergency Roles/ Responsibility
020.	Management of Major Emergencies
021.	FPSO Marine Operators Awareness
022.	Introduction to Dynamic Positioning
023.	Stability & Ballast Control Familiarisation
024.	Ship Safety Officer
025.	Marine Operations for Semi Subs & Jack ups
026.	Electricity at Works Regulation
027.	Explosion Protected Motors(Inspection/Maintenance)
028.	Hazardous Areas CompEx Competence for Elect Technicians
029.	Elect Technicians for Instrumentation
030.	High & Low Voltage Power System Protection
031.	HV Switching & System Control (City& Guilds 0672)
032.	IEE Wiring Regulations 17th edition (BS 7671:2008)
033.	Introduction to Oil & Gas Industry (from discovery to refining)
034.	Process Control Valves- Operation, Inspection & Maintenance
035.	Mechanical Plant Inspection & Maintenance
036.	Introduction to Hydraulics
037.	Competence in Process Plant & Equipment Isolation
038.	Valve Maintenance & Pressure Testing
039.	Basic Instrumentation Skills (Module 1 & 2)
040.	Fire & Gas System Maintenance

COURSE DURATIONS
LOCATION

1-10days

05

U.S.A, United Kingdom and Nigeria



CRANE OPERATIONS, RIGGING & ROPE ACCESS

CODE	COURSE
001.	Introduction to Crane Simulator
002.	Offshore Crane Operator Course
003.	Onshore Crane Operator Course
004.	Gantry Crane Operator Assessment Course
005.	Crane Maintenance
006.	OPITO Rigging & Slinging Safety Course
007.	OPITO Competent Rigger Assessment
008.	OPITO Banksman, Slinger & Lifting Operations
009.	OPITO Banksman, Slinger & Lifting Refresher
010.	LOLER Awareness
011.	LOLER Supervisors
012.	Rigging Loft Management
013.	Wire Rope Examiner
014.	Manual Handling
015.	Scaffolding Operations
016.	Hydraulic Hose Assembly & Inspection
017.	Audit/Certification/Validation/Inspection

COURSE DURATIONS	LOCATION
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1-5 days	U.S.A, United Kingdom and Nigeria
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For full course details, pricing and duration send enquiries to training@syntexAcad.com quoting the relevant course code.

These are theoretical and practical training courses that can take place at purpose-built training facilities or onsite at the customers' operational facilities.

The crane training simulator provides crane operators with a realistic environment for assessment as they perform a variety of normal and emergency scenarios where nothing is broken and no one is hurt. Crane operators competence can be evaluated and confidence boosted under pressure as dangerous operating situations can be simulated realistically, safely and effectively. "We train personnel who are involved with Lifting Equipment and Lifting Operations in the oil and gas industry and onshore. We thereby assist companies in their need to provide evidence that their, staff and contractors, have the competency and knowledge to work safely when engaged in any lifting operation."

C.O.N.T.E.N.T.S

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ABOUT US

SyntexAcad is a programme focused on providing, specialist training and skills for the industry.

We believe in human resource development as the bed rock of sustainable growth.

Whether through vocational or continuous professional development training, building of employee capacity and innovation whilst establishing the basic underpinning principles governing day to day tasks leads to improved productivity, and ultimately, better company revenues.

We have teamed up with several training providers to make available courses that are essential for doing business in the 21st century oil and gas industry. We hope that you find a course or courses that are suitable for you and/or your employees.

Please email us at
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